Welcome to the Meeting

In the Room and on the Zoom:

- Voting members requesting emergency or just cause virtual attendance be added to the agenda should make the request during public comments per committee policy

- All virtual attendees are muted when joining the meeting.

- Please unmute when you wish to speak, and mute again when you have finished.

- Take turns speaking and be patient! You can also use chat to ask questions, or raise your hand (click "reactions" to access this feature).

- In-person attendees, please raise your hand and wait to be called on. Keep cross-talk to a minimum so audio is clear for everyone.

- If discussion moderation becomes necessary, the chair will mute all virtual participants and call on speakers in turn, using raised hands.

- The meeting will be recorded, beginning with the call to order.

Curriculum Committee Meeting

March 5, 2025

Visalia: Sequoia Room 1, Tulare: B 223

Zoom: https://cos-edu.zoom.us/j/85364678796?pwd=juZEq8lUuXA5oJ7FNeMmiI1TqwXa5a.1

Action Items

- # Meeting Minutes February 5, 2025

- # Consent Calendar: Slate Report

Action Items

- Courses Not Taught: Inactivations

Division	Department	Subject	Course Num	Course Title	First Catalog Term	Last Term Scheduled (Active)	Last Term Scheduled (Canceled)	Programs (required)	Programs (elective)	On Last Report (Y/N)	Request Removal
ARTF	ART	ART	151	Independent Study for Art	Fall 2023	Spring 2018	Spring 2020				
ARTF	MUS	MUS	11	Music Appreciation/Jazz	Fall 2022	Spring 2020	Spring 2021		AA Music, CalGETC 3A		
ARTF	MUS	MUS	13	Music of the World	Fall 2022	Spring 2020	Spring 2020		AA Music, AA-T Anthropology, CalGETC 3A		
IT	GD	GD	204	Graphic Design II	Fall 2020			AS Graphic Design, CofA Graphic Design		Y	Y
LANG	JOUR	JOUR	116	Editorial Board: Leadership 1	Spring 2015	Spring 2020	Spring 2021	Skill Cert Media Communication		Y	
LANG	JOUR	JOUR	117	Editorial Board: Leadership 2	Spring 2015	Spring 2020	Spring 2021	Skill Cert Media Communication		Y	
LANG	SPAN	SPAN	12	Hispanic Literature	Fall 2022	Spring 2019	Spring 2020	Cof A Interpreter (Spanish) - listed as "or"	AA-T Spanish, CalGETC 3B		
PE	DANC	DANC	41	Musical Theatre Perf-Dance	Spring 2014	Spring 2021	Spring 2020		AA Dance, AA Health & PE Pathway		
PE	DANC	DANC	81	Studies in Choreography	Fall 2014	Spring 2020			AA Dance, AA Health & PE Pathway	Y	
PE	DANC	DANC	160	Jazz Dance Styles	Spring 2015	Spring 2017	Spring 2021		AA Dance, AA Health & PE Pathway	Y	
PE	PEAC	PEAC	1	Aerobic Conditioning	Fall 2023	Fall 2022			AA-T Kineseology, AA Health & PE Pathway,		
PE	PEAC	PEAC	177	Cheer and Stunt	Fall 2022				AA Health & PE Pathway		
SCI	GEOL	GEOL	154	Volcanoes of Northern CA	Summer 2010	Fall 2017	Fall 2020			Y	Y
SOCS	SSCI	SSCI	8	Introduction to Data Science	Fall 2021					Y	Y

Action Items

- Course Update: BUS 197 – Personal Finance

- GE Approvals: CHLD 039 for Area 7 – Lifelong Learning

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BUS 197: PERSONAL FINANCE

Proposer:

Name:	Email:
Andy Hinojosa	andyh@cos.edu

Effective Term:
Fall 2025

Does this course use a CA Common Course Number
No

Credit Status:
Credit - Degree Applicable

Subject:
BUS - Business
Course Number:
197

Discipline:

And/Or	(	Discipline	)
		Business	

Catalog Title
Personal Finance

COS Course Description
Examines personal financial management from an economic and behavioral perspective. Emphasis on the life-long impact financial decisions have on individuals, families and society. Topics include time value of money, opportunity cost and marginal analysis; tax strategies; financial planning strategies; financial monitoring and reporting; money & credit management; purchasing strategies and large asset acquisition; risk management through home, health, auto and disability insurance; saving and investing; and retirement and estate planning.

Method of Instruction:
Distance Education
Lecture and/or Discussion

Course Units/Hours:

Course Units Minimum:
3

Lecture Hours Minimum (week)
3

Lab Hours Minimum (week)
0

Activity Hours Minimum (week)
0

Total Contact Hours Minimum (semester)
52.5

Total Outside Hours Minimum (semester)
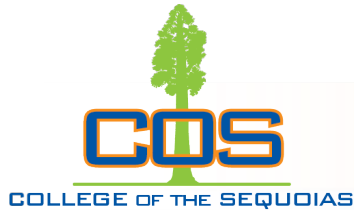105

Information Items

- Currency Report

Courses (75): 15 courses = 20%										
Code	Title	Status	Academic Senate Approval Date	Curriculum Committee Approval Date	District Governing Board Approval Date	Next Review Date	Division	Subject	Notes	25-26 Catalog Removal
AGMT 108	AGMT 108: AG Business Computer Apps	DE Coordinator	2/26/20	2/22/20	3/9/20	3/9/25	AG	AGMT		
AGMT 102	AGMT 102: Ag Sales and Marketing	DE Coordinator	3/25/20	3/18/20	4/13/20	4/13/25	AG	AGMT		
AGMT 103	AGMT 103: Intro to Agriculture Business	DE Coordinator	3/25/20	3/18/20	4/13/20	4/13/25	AG	AGMT		
AGMT 104	AGMT 104: Agriculture Accounting	DE Coordinator	3/25/20	3/24/20	4/13/20	4/13/25	AG	AGMT		
AGTC 106	AGTC 106: Agriculture Welding	AG Dean	3/13/19	3/1/19	4/8/19	4/8/24	AG	AGTC	Y	
AGTC 210	AGTC 210: Ag Project Construction		3/27/19	3/12/19	4/8/19	4/8/24	AG	AGTC	Y	
AGTC 219	AGTC 219: Irrigation System Design		10/9/19	10/2/19	10/14/19	10/14/24	AG	AGTC		
ASCI 140	ASCI 140: Beginning Equitation	Complete	10/10/18	9/25/18	11/5/18	11/5/23	AG	ASCI		
ASCI 124	ASCI 124: Equine Training	Complete	8/28/19	8/13/19	9/9/19	9/9/24	AG	ASCI		
ASCI 130	ASCI 130: Equine Evaluation	Complete	8/28/19	8/13/19	9/9/19	9/9/24	AG	ASCI		
OH 001	OH 001: Intro to Horticultural Science		11/13/19	10/23/19	12/16/19	12/16/24	AG	OH		
OH 002	OH 002: Plant Identification 1		11/13/19	10/23/19	12/16/19	12/16/24	AG	OH		
OH 003	OH 003: Plant Identification 2		11/13/19	10/23/19	12/16/19	12/16/24	AG	OH		
OH 007	OH 007: Principles of Landscape Design		11/13/19	10/23/19	12/16/19	12/16/24	AG	OH		
OH 105	OH 105: Plant Propagation		2/12/20	2/7/20	3/9/20	3/9/25	AG	OH		
OH 109	OH 109: Landscape Maintenance		2/12/20	2/7/20	3/9/20	3/9/25	AG	OH		
OH 204	OH 204: Nursery & Greenhouse Productn.		2/12/20	2/7/20	3/9/20	3/9/25	AG	OH		
OH 206	OH 206: Landscape Drafting		2/12/20	2/7/20	3/9/20	3/9/25	AG	OH		
OH 208	OH 208: Landscape Construction		2/26/20	2/20/20	3/9/20	3/9/25	AG	OH		
OH 210	OH 210: Turfgrass Management		2/26/20	2/20/20	3/9/20	3/9/25	AG	OH		
OH 217	OH 217: Landscape Irrigation		2/26/20	2/20/20	3/9/20	3/9/25	AG	OH		
OH 218	OH 218: Xeriscape: Water Conservation		2/26/20	2/20/20	3/9/20	3/9/25	AG	OH		
OH 220	OH 220: Diseases of Ornamentals		2/26/20	2/20/20	3/9/20	3/9/25	AG	OH		
PLSI 001	PLSI 001: Intro to Plant Science		2015-05-13 Senate Approval Date	2015-05-08 CC Approval	6/8/15	6/8/20	AG	PLSI	Y	

- Curriculum Committee Subgroup Survey
  - Each committee member is assigned to 3-4 division subgroups for slate report review
  - Committee members have the opportunity to update their subgroup assignments via survey
  - The Coordinator will review requests and assign subgroups based on a combination of volume and preference
  - Please complete the survey prior to the April meeting – updated assignments will begin for Fall 2025

- Survey Link: https://forms.office.com/r/iqnXp6A8wd

- Current Subgroup Assignments:

https://www.cos.edu/en-us/Governance/Academic-Senate/Curriculum-Committee/Documents/Curriculum%20Committee%20Subgroup%20Assignment_AY21-22.pdf

Equity Review - COR

- New 55001.5:

(b) Course outlines of record shall also include representative descriptions of approaches faculty may use to accommodate and engage diverse student bodies, advance equitable student outcomes, and promote the inclusion of all students.

- Current equity review descriptor is in CMS but only "Y/N" on COR

- Per prior feedback – draft update to field to include reviewed elements of COR and open textbox for description.

- Field moved to end of form, above "justification/rationale."

Equity Review – COR Draft

Equity Review:

- ☐ Advisory
- ☐ Description
- ☐ Materials Fee
- ☐ Objectives
- ☐ Outcomes
- ☐ Textbooks / Other Support Materials
- ☐ Topics

- ☑ Assignments
- ☐ Limitation on Enrollment
- ☐ Methods of Evaluation
- ☐ Other
- ☐ Pre/Corequisites
- ☐ Title
- ☐ Units/Hours

Equity Review Description:

- New 55001:

(b) Curriculum committees <mark>shall have a documented procedure</mark> for ensuring that course outlines of record for all courses approved pursuant to section 55002 describe approaches that would accommodate and engage diverse student bodies, advance equitable student outcomes, and promote the inclusion of all students.

(c) Curriculum committees <mark>shall have a documented procedure</mark> to guarantee accessibility for every student to ensure individuals with disabilities can equally participate in learning through course outlines of record that reflect Universal Design for Learning strategies, which include multiple means of representation, engagement, and expression to support learner variability and diversity.

- Committee initiative to "Develop/strengthen review criteria and tools for committee review of equity in CORs"

- AP 4020 states: "Curriculum committee policies and procedures, including curriculum workflow and guidelines for initiation and review, are maintained by the committee and available on its website."

Equity Review – Draft Guidelines

- Per feedback – shortened bulleted sections

- Moved regulatory information to footnotes

- Added link to Canvas (will house further description and examples)

COS Curriculum Committee Equity Review Guidelines

As part of the curriculum review process, faculty will record the elements of the course outline that were reviewed for equity, and how those elements have been updated or confirmed to accommodate and engage diverse student bodies, advance equitable student outcomes, and promote the inclusion of all students[i]. This review must be documented and completed in the "Equity Review" section of the Courseleaf submission form.

During the review process, reviewers will confirm completion of this review and consider whether these principles have been sufficiently demonstrated throughout the content of the COR.

COR elements for review may include, but are not limited to:

- *Course Title and Description:* The title should be descriptive, accurate, and inclusive. The description should be student-centered, using accessible and inclusive language with a focus on what the student will gain from the course.

- *Units/Hours:* Higher units and hours can slow student progress and have consequences for student financial aid. Faculty should consider whether the course units are aligned with transfer or other requirements (such as hours for certification, industry recommendations, etc).

- *Limitations on Enrollment:* Faculty should consider whether barriers to enrollment such as pre- and co-requisites or advisories may have disproportionate impact on any students.

- *Course Topics and Objectives:* Opportunities should be built into the topics and objectives for students to see themselves and their experiences represented and to bring their authentic selves to the course.

- *Assignments:* Example assignments act as a guide to new faculty for ideas and development. Assignment examples should align with equitable course content and provide opportunities for students to bring their own experiences to the course.

- *Learning Outcomes*: Careful consideration should be applied to this section for common courses, where the SLOs may provide an opportunity for local control and should allow multiple means of representation, engagement, and expression to support learner variability and diversity.

- *Course Materials:* Textbooks, manuals, or other materials should include diverse representations in authorship and content. If they do not, supplemental materials might be included. Course materials should be ADA-accessible and affordable. Where appropriate, open educational resources alternatives should be considered. Although textbooks listed on the COR are examples, the texts are an important guide for faculty about what kinds of materials are considered acceptable for the course and can have an important impact on the texts that are ultimately selected.

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- Courses for new area 1C have been reviewed – other decisions expected late Spring
  - COMM C1000 approved, COMM 007 & 008 denied. Denied courses will not be listed in Cal-GETC Fall 2025
- Note: Any courses undergoing re-review (current approval in existing areas) will have a year to be updated prior to removal
- Decisions on additional submissions expected late Spring (April/May).

Courses approved UCTCA and Submit for Cal-GETC   Updated: 2/28/25

	CAL-GETC Area	UCTCA	Submitted to ASSIST	Decisions
REVISED EXISTING COURSES EFFECTIVE FALL 2025				
AJ 011: Intro to Criminal Justice	Area 4	Yes	11/19/2024	Pending
AJ 025: Constitutional Law	Area 4	Yes	11/19/2024	Pending
CHEM 020: Intro the General Chemistry	Area 5A/5B	Yes	11/19/2024	Pending
COMM C1000: Intro to Public Speaking	Area 1C	Yes	11/5/2024	Approved
COMM 004: Interpersonal Communication	Area 4	Yes	11/19/2024	Pending
COMM 005: Argumentation and Debate	Area 1B	Yes	11/19/2024	Pending
COMM 007: Persuasion	Area 1C	Yes	11/19/2024	Denied
COMM 008: Group Communication	Area 1C	Yes	11/19/2024	Denied
ENGL C1000: Academic Reading and Writing	Area 1A	Yes	11/5/2024	Pending
ENGL C1001: Critical Thinking and Writing	Area 1B	Yes	11/5/2024	Pending
ENGL 018: African American Literature	Area 3B	Yes	11/19/2024	Pending
ENGL 019: Women in Literature	Area 3B	Yes	11/19/2024	Pending
ENGL 046: Shakespeare	Area 3B	Yes	11/19/2024	Pending
HIST 023: Mexican American	Area 3B	Yes	11/19/2024	Pending
MATH 065: Calculus 1	Area 2	Yes	11/19/2024	Pending
MATH 080: Linear Algebra	Area 2	Yes	11/19/2024	Pending
PSYC C1000: Introduction to Psychology	Area 4	Yes	11/5/2024	Pending
POLS C1000: American Government and Politics	Area 4	Yes	11/5/2024	Pending
STAT C1000: Introduction to Statistics	Area 2	Yes	11/5/2024	Pending
	CAL-GETC Area	UCTCA	Submitted to ASSIST	Decisions
NEW COURSES EFFECTIVE FALL 2025				
ART 081: Survey of Asian Art	Area 3A	Yes	11/19/2024	Pending
DANC 020: Dance Appreciation	Area 3A	Yes	11/19/2024	Pending
PHSC 001: Public and Community Health	Area 4	Yes	11/19/2024	Pending
PHSC 002: Health and Social Justice	Area 4	Yes	11/19/2024	Pending
POLS 013: Intro Politics Race & Gender	Area 4	Yes	11/19/2024	Pending
SOC 015: Self and Society	Area 4	Yes	11/19/2024	Pending

Notes:
AO sent email of the courses to Division Chairs, Curriculum Committee on 10/15/24
Updated memo to CCCs must re-submit all CCN Phase 1 courses for GE review in Dec 2024
AO entered all 25 CORs into ASSIST database for Cal-GETC review on Nov 19, 2024

Common Course – Phase II

- Phase II Courses have been split into Phase IIA and Phase IIB
- IIA Courses (Econ, History, Art History, English) to be implemented Fall 2026, all other Phase II courses moved to Fall 2027
- IIA Templates expected this month, others by May
  - Surveys for these courses to be re-released for additional feedback
- Common Course Number Taskforce is meeting regularly to discuss technology implementation and communication with students

Phase	Implementation	Courses	Templates
Phase I	Fall 2025	-COMM 001 -ENGL 001 -ENGL 002 -POLS 005 -PSY 001 -MATH 021	Released
Phase II - A	Fall 2026	-Survey of Western Art (Prehistory through Middle Ages) -Survey of Western Art (Renaissance to Contemporary) -Principles of Microeconomics -Principles of Macroeconomics -Intro to Literature -Argumentative Writing through Literature -US History to 1877 -US History from 1865	March 2025
Phase II - B	Fall 2027	Remaining Phase II courses	May 2025
Phase III	Fall 2027	See Phase III List	Fall 2025

Common Course - Phase III

- Phase II course list has been released

- Template development through ASCCC expected to begin this Spring

- Implementation currently scheduled for Fall 2027

California Community Colleges

Phase III Course List
February 2025

This document represents the recommended list of courses and SUBJ options to be considered by discipline faculty when developing the Common Course Numbering (CCN) Templates for the CCN Phase III courses.

The CCN Phase III list of recommended courses was compiled by the CCN Development Workgroup, the CCN Steering Committee, and the CCN Council and is based on criteria established by the CCN Task Force. The list includes courses from List A for some ADTs with CCN templates developed for Phase I and II courses.

Course Title	C-ID
1. Financial Accounting	ACCT 110
2. Managerial Accounting	ACCT 120
3. Introduction to Criminal Justice	AJ 110
4. Concepts of Criminal Law	AJ 120
5. Understanding Art	ARTH 100
6. Survey of Modern Art	ARTH 150
7. Anatomy and Biology I	BIOL 115S
8. Anatomy and Biology II	BIOL 115S
9. Introduction to Business	BUS 110
10. Business Communication	BUS 115
11. Legal Environment of Business	BUS120
12. Business Law	BUS125
13. Child, Family, and Community	CDEV 110
14. Introduction to Chicana/o Studies	CHS 101
15. Argumentation and Debate	COMM 120
16. Intercultural Communication	COMM 150
17. Business Statistics	Currently aligned with Math 110
18. Psychology Statistics	Currently aligned with Math 110
19. Principles and Practices of Teaching Young Children	ECE 120
20. Introduction to Curriculum	ECE 130
21. Observation and Assessment	ECE 200
22. Practicum in Early Childhood Education	ECE 210

Presented to:
Steering Committee: Dec. 12,2024
Council: Dec. 11,2024
Workgroup: Dec 19, 2024
Final recommendation: Jan. 7, 2025